

MINUTES
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 17

October 29, 2019

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 17 (the "District") met in special session, open to the public, on the 29th day of October, 2019, at Telfair Central Hall, 121 Telfair Central Boulevard, Sugar Land, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

David W. Gornet	President
NG Fook (Francis) Ming	Secretary
Vibhor Mehrotra	Assistant Secretary
Madhukar Adi	Vice President
Nabila Mansoor	Assistant Vice President

and all of the above were present except Directors Mehrotra and Ming, thus constituting a quorum.

Also present at the meeting were Dusty DeRuen of Lake Management Services, L.P.; Jeff Perry of Levee Management Services, LLC ("LMS"); Jason Kelly of LJA Engineering, Inc. ("LJA"); Christina Perry of Myrtle Cruz, Inc.; Commissioner Ken R. DeMerchant, Fort Bend County Commissioner, Precinct No. 4; Ahmad Alaswad, Chief of Staff of Fort Bend County Commissioner, Precinct No. 4; Fred Wendel, member of the public; and Lynne B. Humphries of Allen Boone Humphries Robinson LLP ("ABHR").

INTRODUCE NEW BOARD MEMBERS, APPROVE SWORN STATEMENTS, OATHS OF OFFICE AND OFFICIAL BOND, OPEN MEETINGS ACT AND PUBLIC INFORMATION ACT TRAINING REQUIREMENTS AND CONFLICT OF INTEREST DISLCOSURE REQUIRED UNDER CHAPTER 176 OF THE TEXAS LOCAL GOVERNMENT CODE, INCLUDING REVIEW OF DISCLOSURE FORMS ADOPTED BY THE TEXAS ETHICS COMMISSION AND LIST OF LOCAL GOVERNMENT OFFICERS

Director Gornet welcomed everyone to the workshop meeting, and asked everyone to introduce themselves and explain their role related to the District. After everyone completed the introductions, Ms. Humphries reported Fort Bend County Commissioners Court appointed two new directors to the Board for four-year terms beginning October 22, 2019 and ending September 22, 2023. Ms. Humphries presented Directors Adi and Mansoor their Sworn Statements, Oaths of Office and Official Bonds. Following Directors Adi and Mansoor executing the documents, Director Gornet moved to accept the Sworn Statements, Oaths of Office and Official Bonds for

Madhukar Adi and Nabila Mansoor and direct that the documents be filed appropriately and retained in the District's official records. Director Mansoor seconded the motion, which carried unanimously.

Ms. Humphries discussed training requirements for new directors related to the Texas Open Meetings Act and the Texas Public Information Act.

Ms. Humphries reviewed a memorandum regarding the requirement for directors and consultants to disclose certain conflicts of interest. She presented Directors Mansoor and Adi copies of the forms adopted by the Texas Ethics Commission for making disclosures under Chapter 176, and noted that the forms are required to be filed with the records administrator for the District within seven days of a disclosable conflict arising. Ms. Humphries encouraged Directors Mansoor and Adi and the other Board members to contact ABHR if assistance is needed in determining whether a conflict requires disclosure.

The Board reviewed the list of Local Government Officers ("List"). After review and discussion, Director Gornet moved to approve the List and direct that it be filed appropriately and retained in the District's official records. Director Mansoor seconded the motion, which passed unanimously.

REORGANIZE THE BOARD OF DIRECTORS

The Board considered reorganizing the Board of Directors and discussed the following offices:

David W. Gornet	President
NG Fook (Francis) Ming	Secretary
Vibhor Mehrotra	Assistant Secretary
Madhukar Adi	Vice President
Nabila Mansoor	Assistant Vice President

Upon a motion made by Director Gornet and seconded by Director Mansoor, the Board of Directors voted unanimously to organize the Board as listed above.

DISTRICT REGISTRATION FORM; LIST OF GOVERNMENT OFFICERS

The Board considered approving the District Registration Form, updated to reflect the appointment of two additional directors and the new terms of Directors Mansoor and Adi. After review and discussion, Director Gornet moved to authorize the execution of the District Registration Form and direct that the Registration Form be filed appropriately and retained in the District's official records. Director Mansoor seconded the motion, which passed unanimously.

Commissioner DeMerchant stated he hoped the additional directors would be beneficial for the District and thanked them for their agreement to serve.

Discussion ensued regarding District email addresses for the new directors and the Board concurred to utilize director's first names at fblid17.org. Director Gornet asked Ms. Humphries to contact the webmaster, Off Cinco, to provide the new emails and update the website.

Ms. Humphries presented the updated List of Government Officers required under State law. After review and discussion, the Board concurred to adopt the new list which will be provided to persons proposed to contract with the District.

DISTRICT OPERATIONS & STATUS OF DISTRICT

Commissioner DeMerchant informed the Board about his Brazos River Project, which is his efforts to ensure tackling the erosion along the Brazos River is addressed as a regional project. He stated he approached all cities and LIDs to cooperate on this project and work together to address the Brazos River erosion.

Director Gornet then reviewed a map of the District, discussed the District boundaries, functions and facilities of the District and gave an overview of the District's drainage and detention systems. The new Directors requested a tour of the District's facilities and Mr. Perry stated he will arrange a tour at the directors' convenience.

Director Gornet discussed the Fort Bend Flood Management Association.

Director Gornet requested AHBR place an item on the next agenda to review District designated meetings places and change and adopt additional meeting places as necessary.

Mr. Kelly introduced himself and discussed District facilities including the pumping system and drainage facilities as well as improvements underway in the District.

Director Gornet discussed the District's parks facilities and its agreement with the Telfair Community Association ("TCA") for maintenance. He stated, at the request of the TCA, the District is contributing towards the TCA's laser lights show later this year.

Ms. Perry introduced herself, reviewed the District's most recent bookkeeper's report and budget and discussed how the District's taxes fund the facilities, debt service and operations of the District.

Mr. Perry introduced himself and discussed District operations and emergency operations procedures.

Mr. DeRuen introduced himself and discussed lake maintenance.

Commissioner DeMerchant noted he appreciates the Board's service. He encouraged the directors to participate in training opportunities, especially those offered by the County. Commissioner DeMerchant stated the office supports the Directors in their service to the District and hopes his office can be a resource for the District.

Mr. Alaswad discussed continuing education requirements for levee directors and noted the Precinct 4 office reviews each directors' attendance annually to ensure the minimum training requirements are met.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



Secretary, Board of Directors



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