

MINUTES  
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 17

June 12, 2019

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 17 (the "District") met in regular session, open to the public, on the 12th day of June, 2019, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

David W. Gornet	President
NG Fook (Francis) Ming	Vice President/ Assistant Secretary
Vibhor Mehrotra	Secretary/ Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Jason Kelly of LJA Engineering, Inc. ("LJA"); Esther Flores of Tax Tech, Inc.; Vanessa Hernandez of Myrtle Cruz, Inc.; Brad Koehl of Yellowstone Landscape - Central, Inc. ("Yellowstone"); Ajit Nihalani, resident of the District; and Lynne B. Humphries and Nikole Cales of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board reviewed the minutes of the May 9, 2019, regular meeting. After review and discussion, Director Ming moved to approve the minutes of the May 9, 2019, regular meeting as submitted. Director Mehrotra seconded the motion, which passed unanimously.

PUBLIC COMMENTS

Ms. Nihalani introduced herself and stated she and some of her neighbors have concerns regarding erosion around one of the lakes. The Board requested Mr. Perry follow up with Ms. Nihalani regarding specific locations.

Ms. Nihalani stated she is concerned about flooding in the District, particularly after recent high intensity rainfall. Director Gornet discussed the District's drainage system and storm sewer conveyance, noting storm sewers are owned and maintained by the City of Sugar Land. He stated the District's streets are designed to act as additional detention and hold water during high intensity rainfalls, which is referred to as street ponding.

Ms. Nihalani asked if the District inspected landscaping around the lakes. Director Gornet stated the Telfair Community Association ("TCA") handles inspections and is responsible for reporting any issues to the District.

Ms. Nihalani discussed fountains not running and Mr. Perry stated some of the fountains are currently being repaired.

#### REPORT FROM FORT BEND COUNTY COMMISSIONER, PRECINCT NO. 4

There was no discussion regarding this matter.

#### UPDATE ON WEBSITE AND APPROVE POSTINGS

Director Gornet discussed the website and recent updates. He stated he is having issues accessing emails through the District designated email address and discussed the possibility of switching servers. Director Ming requested an option be added for attachments when submitting comments.

#### PHASE II MS4 STORM WATER MANAGEMENT PLAN ("SWMP") IMPLEMENTATION

There was no discussion regarding this item.

#### LAKE MAINTENANCE BY LAKE MANAGEMENT SERVICES, L.P. ("LAKE MANAGEMENT")

Mr. Perry stated the Section 28 lake fountain repairs will be completed shortly.

#### MAINTENANCE OF THE WETLAND SHELVES AND MOWING OF DISTRICT FACILITIES BY YELLOWSTONE LANDSCAPE

Mr. Koehl presented and reviewed the maintenance and mowing report, a copy of which is attached. Mr. Koehl discussed tree maintenance in the District. After review and discussion, Director Mehrotra moved to approve the maintenance and mowing report. Director Ming seconded the motion, which passed unanimously.

#### ENGINEERING MATTERS

Mr. Kelly reviewed the engineer's report, a copy of which is attached, and updated the Board on the status of construction projects.

Mr. Kelly updated the Board regarding updates to the District's Emergency Action Plan ("EAP") and procedures for Tiger Dam deployment in coordination with the City and per the City's evacuation procedures. Discussion ensued regarding the City's current emergency evacuation routes. The Board requested an emergency designee be added to the District's EAP, to delegate responsibility for decision making

during an emergency event. Mr. Kelly reported he is coordinating with the City regarding a possible cost sharing agreement for the flap gate installation.

Mr. Kelly updated the Board regarding his meeting with University of Houston ("UH") to coordinate upcoming improvements and cost share of the same. He stated UH is open to sharing in certain costs and he will coordinate with ABHR to draft a new agreement to reflect shared costs between the District and UH for the capital improvements.

Mr. Kelly recommended the Board approve irrigation repairs totaling \$2,556.91, which were completed by Ridgewood per the District's agreement. After review and discussion, Director Gornet moved to approve the irrigation repairs totaling \$2,556.91 to be completed per the District's agreement with Ridgewood. Director Ming seconded the motion, which passed unanimously.

Mr. Kelly updated the Board regarding the preliminary time lapse video demonstrating the possible impact of an ATLAS 14 100-year modeled event utilizing the existing conditions survey and the two dimensional drainage analysis and stated he uploaded the models for the Board's review. Mr. Kelly stated the new 100-year rain event in Fort Bend County is 16 inches over a 24-hour period. He discussed the sheet flow patterns. Mr. Kelly stated LJA utilized the 2014 LIDAR topography when preparing the analysis. The Board discussed possible website notices. Discussion ensued regarding the District's pumping capacity and the Board concurred it wishes to explore options to increase the pumping capacity after reviewing modeling that reflects ATLAS 14 information.

After review and discussion, Director Gornet moved to approve the engineer's report. Director Ming seconded the motion, which passed unanimously.

#### PARK MAINTENANCE

Mr. Kelly updated the Board regarding the drinking water fountains purchase and installation.

The Board reviewed the June TCA memorandum. After review and discussion, Director Mehrotra moved to approve the following: (1) replace oleanders in the amount of \$6,576; (2) pressure wash various areas as detailed in the memorandum in the total amount of \$1,900; and (3) repair the fence at Ralston Branch Way in the amount of \$334.59. Director Gornet seconded the motion, which passed unanimously.

#### OPERATION OF DISTRICT FACILITIES, BILLINGS, REPAIRS AND MAINTENANCE, INCLUDING REPAIRS AND MAINTENANCE TO THE DISTRICT'S SYSTEM

Mr. Perry reviewed a report regarding maintenance and facility repairs performed during the previous month, a copy of which is attached.

Mr. Perry stated the City's gauge registered over 12 inches in a six hour period during the recent severe rain event.

Mr. Perry reported Fort Bend County Drainage District is completing the Ditch H sloughing repairs.

Mr. Perry stated the building at pump station no. 1 needs some repairs and requested authorization to complete the repairs in an amount not to exceed \$5,000.

After review and discussion, Director Gornet moved to: (1) approve the operator's report; and (2) authorize necessary repairs at pump station no. 1 in an amount not to exceed \$5,000. Director Ming seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS, INCLUDING PAYMENT OF THE BILLS, REVIEW OF INVESTMENTS, BUDGET COMPARISON, AND AMEND BUDGET FOR FISCAL YEAR END DECEMBER 31, 2019

Ms. Hernandez reviewed the bookkeeper's report, including payment of bills, and review of investments, copies of which are attached. Following review and discussion, Director Mehrotra moved to approve the bookkeeper's report, including payment of the bills. Director Ming seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS, INCLUDING DELINQUENT TAX COLLECTIONS, INSTALLMENT AGREEMENTS, AND PAYMENT OF TAX BILLS

Ms. Hebert presented and reviewed the tax assessor/collector's report for June, 2019, and the bills for payment from the tax account, a copy of which is attached. She stated 98.32% of the District's 2018 taxes have been collected to date. Discussion ensued regarding the delinquent tax account at Branford Place. Ms. Hebert reviewed a delinquent list with the Board, a copy of which is attached to the tax assessor's report. After review and discussion, Director Ming moved to approve the tax assessor/collector's report and payment of the tax bills. Director Mehrotra seconded the motion, which passed by unanimous vote.

Ms. Humphries discussed new legislation that will significantly change tax collection and calculation procedures and requirements for special districts, which will be implemented in the 2020 tax collection cycle.

AUTHORIZE DELINQUENT TAX ATTORNEY TO PROCEED WITH THE COLLECTION OF DELINQUENT TAXES

Ms. Humphries stated the District's delinquent tax attorney can begin collection of property taxes that are delinquent as of July 1, 2019. After discussion, Director Ming moved to authorize the delinquent tax attorney to proceed with the collection of

delinquent 2018 taxes. Director Mehrotra seconded the motion, which passed unanimously.

#### ATTORNEY'S REPORT

##### RESOLUTION NOMINATING CANDIDATE FOR BOARD OF DIRECTOR ELECTION FOR FORT BEND COUNTY APPRAISAL DISTRICT ("FBCAD")

The Board considered nominating a water district candidate for the Fort Bend Central Appraisal District's Board of Directors election. After discussion, the Board concurred not to nominate a candidate for the FBCAD.

##### APPROVE ANNUAL REPORT AND AUTHORIZE FILING OF SAME IN ACCORDANCE WITH THE DISTRICT'S CONTINUING DISCLOSURE OF INFORMATION AGREEMENT AND AS REQUIRED BY SEC RULE 15c2-12

Ms. Humphries reviewed the annual report containing updated financial and operating data to be filed in accordance with the continuing disclosure provisions contained in the bond resolutions. She stated that the District is required to file certain financial and operating data with the Electronic Municipal Market Access System ("EMMA"). Following review and discussion, Director Gornet moved to approve the Annual Report subject to finalization, authorize the attorney to submit the District's most recent official statement to comply with the continuing disclosure provisions contained in the bond resolutions, through EMMA, and direct that the Report be filed appropriately and retained in the District's official records. Director Ming seconded the motion, which passed unanimously.

##### ANNUAL REVIEW OF PROCEDURES FOR CONTINUING DISCLOSURE COMPLIANCE

The Board reviewed the procedures for Continuing Disclosure Compliance and concurred no changes are necessary at this time.

##### STATUS OF FEDERAL FLOOD INSURANCE LEGISLATION, AND ATTENDANCE AT A NATIONAL LEVEE, DRAINAGE, OR FLOOD RELATED CONFERENCE

There was no discussion regarding this matter.

##### REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS REGARDING EVENTS AND ACTIVITIES ATTENDED DURING THE MONTH, AND SCHEDULE FOR NEXT MEETING

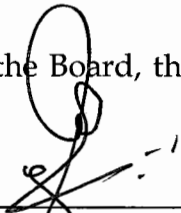
Director Gornet stated he toured the District's facilities with Fort Bend County Precinct 4 Commissioner Ken DeMerchant.

The Board discussed Association of Water Board Directors conference seminar topics.

The Board discussed the town hall style meeting to be held on June 27, 2019 at 6:30 p.m. at the TCA Central Hall building to update Telfair residents regarding emergency preparedness and the 2019 hurricane season.

The Board discussed its regular meeting date and concurred it was not necessary to meet in July and to meet at the regularly scheduled meeting date and time of August 8, 2019 at 11:30 a.m., at ABHR.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

  
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Asst. Secretary, Board of Directors

(SEAL)



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