

MINUTES
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 17

May 9, 2019

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 17 (the "District") met in regular session, open to the public, on the 9th day of May, 2019, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

David W. Gornet	President
NG Fook (Francis) Ming	Vice President/ Assistant Secretary
Vibhor Mehrotra	Secretary/ Assistant Vice President

and all of the above were present except Director Mehrotra, thus constituting a quorum.

Also present at the meeting were Mark McGrath of McGrath & Co., PLLC; Jason Kelly of LJA Engineering, Inc. ("LJA"); Kristi Hebert of Tax Tech, Inc.; Christina Perry of Myrtle Cruz, Inc.; Brad Koehl of Yellowstone Landscape - Central, Inc. ("Yellowstone"); Tony Joubert of Sterling Association Services, Inc./Telfair Community Association ("TCA"); David Beyer of Storm Water Solutions, LLC ("SWS"); Dustin Deronuen and Wade Griffith of Lake Management Services, L.P. ("LM"); Srinu Chittaluru, President of the TCA; and Lynne B. Humphries and Nikole Cales of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board reviewed the minutes of the April 11, 2019, regular meeting. After review and discussion, Director Gornet moved to approve the minutes of the April 11, 2019, regular meeting as submitted. Director Ming seconded the motion, which passed unanimously.

PUBLIC COMMENTS

Director Gornet introduced Mr. Chittaluru and stated he is the new president of the TCA. Mr. Chittaluru stated he is in attendance to observe the meeting.

APPROVE AUDIT FOR FISCAL YEAR END DECEMBER 31, 2018

Mr. McGrath presented and reviewed the District's audit for the fiscal year ending December 31, 2018. After review and discussion, Director Gornet moved to approve the District's audit for the fiscal year ending December 31, 2018, subject to final review, and direct that it be filed appropriately and retained in the District's official records. Director Ming seconded the motion, which passed unanimously.

UPDATE ON WEBSITE AND APPROVE POSTINGS

Director Gornet discussed the website and recent updates and requested Off Cinco add information to the sidebar of the main page regarding reporting any structural flood to the City of Sugar Land.

PHASE II MS4 STORM WATER MANAGEMENT PLAN ("SWMP") IMPLEMENTATION

Mr. Beyer presented the proposed Notice of Intent ("NOI") and Storm Water Management Program ("SWMP") prepared for the District in accordance with the requirements set forth in the TPDES General Permit No. TXR040000. He discussed the goals and responsibilities identified in the SWMP for future implementation during the five-year permit term and distributed copies of minimum control measures and elements included in the SWMP, copies of which are attached. Following review and discussion, Director Gornet moved to approve the NOI and SWMP, authorize submittal to the TCEQ, and direct that the NOI and SWMP be filed appropriately and retained in the District's official records. Director Ming seconded the motion, which was approved by unanimous vote.

LAKE MAINTENANCE BY LAKE MANAGEMENT SERVICES, L.P. ("LAKE MANAGEMENT")

Mr. Deronuen stated the Section 28 lake fountain requires repairs or replacement due to the system aging. He recommended replacing the unit and presented and reviewed an estimate in the amount of \$ 7,872.75. After review and discussion, Director Ming moved to approve replacement of the fountain in the Section 28 lake in an amount not to exceed \$8,000.

Mr. Deronuen presented and reviewed a fountain/geyser study, a copy of which is attached.

MAINTENANCE OF THE WETLAND SHELVES AND MOWING OF DISTRICT FACILITIES BY YELLOWSTONE LANDSCAPE

Mr. Koehl presented and reviewed the maintenance and mowing report, a copy of which is attached. Mr. Koehl discussed tree maintenance in the District. After review and discussion, Director Ming moved to approve the maintenance and mowing report. Director Gornet seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Kelly reviewed the engineer's report, a copy of which is attached, and updated the Board on the status of construction projects. He reported he scheduled a

meeting with the City to discuss emergency operations and preparation for emergency vents including discussion regarding road closures and evacuation routes.

Mr. Kelly recommended the Board approve irrigation repairs totaling \$2,470.05, which were completed by Ridgewood per the District's agreement. After review and discussion, Director Ming moved to approve the irrigation repairs totaling \$2,470.05 to be completed per the District's agreement with Ridgewood. Director Gornet seconded the motion, which passed unanimously.

Mr. Kelly updated the Board regarding the preliminary time lapse video demonstrating the possible impact of an ATLAS 14 100-year modeled event utilizing the existing conditions survey and the two dimensional drainage analysis and stated he will upload the models for the Board's review.

Mr. Kelly reported he is meeting with the University of Houston ("UH") regarding coordinating on upcoming improvements and cost shares.

After review and discussion, Director Ming moved to approve the engineer's report. Director Gornet seconded the motion, which passed unanimously.

PARK MAINTENANCE

Mr. Kelly updated the Board regarding the drinking water fountains purchase and installation. He stated he is finalizing contracts with Division III + Constructors, Inc. and will present a change order next month reflecting a reduction in the total number of water fountains.

A TCA memorandum was not presented for the Board's consideration. Mr. Joubert presented a proposal to repair the damaged brick column in the amount of \$750. After review and discussion, Director Ming moved to approve the proposal. Director Gornet seconded the motion, which passed unanimously.

OPERATION OF DISTRICT FACILITIES, BILLINGS, REPAIRS AND MAINTENANCE, INCLUDING REPAIRS AND MAINTENANCE TO THE DISTRICT'S SYSTEM

No written report was presented due to Levee Management Services currently operating under emergency conditions as a result of severe weather.

TRAVEL REIMBURSEMENT GUIDELINES AND DIRECTOR EXPENSES FOR THE ASSOCIATION OF WATER BOARD DIRECTORS SUMMER CONFERENCE

The Board discussed the Association of Water Board Directors summer conference in Fort Worth, Texas, June 13-15, 2019 and the National Association of Flood and Stormwater Management Agencies ("NAFSMA") conference in Rancho Palos Verdes in August. After discussion, Director Gornet moved to authorize attendance at the AWBD conference for any interested Directors and approve up to three nights of

hotel accommodations, four per diems and necessary meals and five per diems, four nights hotel accommodation and necessary meals for the NAFSMA conference, in accordance with the District's Travel Reimbursement Guidelines. Director Ming seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS, INCLUDING PAYMENT OF THE BILLS, REVIEW OF INVESTMENTS, BUDGET COMPARISON

Ms. Perry reviewed the bookkeeper's report, including payment of bills, and review of investments, copies of which are attached. Following review and discussion, Director Ming moved to approve the bookkeeper's report, including payment of the bills. Director Gornet seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS, INCLUDING DELINQUENT TAX COLLECTIONS, INSTALLMENT AGREEMENTS, AND PAYMENT OF TAX BILLS

Ms. Hebert presented and reviewed the tax assessor/collector's report for May, 2019, and the bills for payment from the tax account, a copy of which is attached. She stated 97.91% of the District's 2018 taxes have been collected to date. Ms. Hebert reviewed a delinquent list with the Board, a copy of which is attached to the tax assessor's report. After review and discussion, Director Ming moved to approve the tax assessor/collector's report and payment of the tax bills. Director Gornet seconded the motion, which passed by unanimous vote.

ATTORNEY'S REPORT

The Board reviewed the District's Critical Load Spreadsheet ("CLS"). Ms. Humphries stated the District's operator and engineer have reviewed the CLS presented. Ms. Humphries said the District's 2019 CLS will be filed with the required entities. Following review and discussion, Director Gornet moved to approve the CLS and direct that it be filed appropriately and retained in the District's official records. Director Ming seconded the motion, which carried unanimously.

STATUS OF FEDERAL FLOOD INSURANCE LEGISLATION, AND ATTENDANCE AT A NATIONAL LEVEE, DRAINAGE, OR FLOOD RELATED CONFERENCE

There was no discussion regarding this matter.

REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS REGARDING EVENTS AND ACTIVITIES ATTENDED DURING THE MONTH, AND SCHEDULE FOR NEXT MEETING

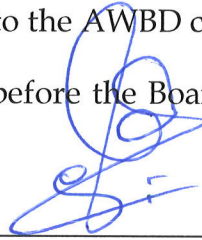
Director Gornet stated he plans on attending the Fort Bend Flood Management Association meeting and noted he met with the new TCA president.

Mrs. Humphries stated Fort Bend Commissioner DeMerchant requested a meeting with the Board, attorney, engineer and operator to discuss the District in May. The Board concurred to schedule the meeting on May 29, 2019 at 4:00 p.m. if the Commissioner's schedule can accommodate that time.

The Board concurred to schedule a town hall style meeting on June 27, 2019 at 6:30 p.m. at the TCA Central Hall building to update Telfair residents regarding emergency preparedness and the 2019 hurricane season.

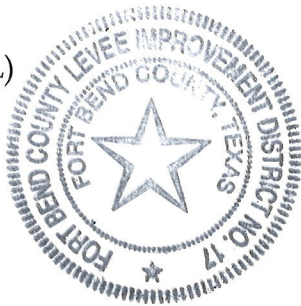
The Board discussed its regular meeting date and concurred to move the meeting date to June 12, 2019, at 11:30 a.m., at ABHR due to the AWBD conference.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



Secretary, Board of Directors
Vice President,

(SEAL)



LIST OF ATTACHMENTS TO MINUTES

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