

MINUTES
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 17

February 8, 2018

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 17 (the "District") met in regular session, open to the public, on the 8th day of February, 2018, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

David Lawrence	President
NG Fook (Francis) Ming	Vice President/ Assistant Secretary
David W. Gornet	Secretary/ Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Ross Autrey and Jeff Perry of Levee Management Services, LLC ("LMS"); Jason Kelly of LJA Engineering & Surveying, Inc. ("LJA"); Kristi Hebert of Tax Tech, Inc.; Brad Koehl of Bio Landscape and Maintenance, Inc. ("Bio"); Christina Perry of Myrtle Cruz, Inc.; Tony Joubert of Telfair Community Association ("TCA"); Justin Klump of Storm Water Solutions, LP; Cris Meyer of Lake Management Services, L.P. ("Lake Management"); Ed Pearson, resident of the District; and Lynne B. Humphries and Nikole Cales of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board reviewed the minutes of the January 4, 2018, regular meeting. After review and discussion, Director Gornet moved to approve the minutes of the January 4, 2018, regular meeting as submitted. Director Lawrence seconded the motion, which passed unanimously.

PUBLIC COMMENTS

There were no public comments.

UPDATE ON WEBSITE AND APPROVE POSTINGS

Director Gornet requested several items archived. Ms. Cales will convey the request to Shannon Waugh with Off Cinco, the District's webmaster. She also noted the TCA link has been updated.

PHASE II MS4 STORM WATER MANAGEMENT PLAN ("SWMP")
IMPLEMENTATION

Mr. Klump presented and reviewed Year 5 Goals and Training. He reviewed the new educational insert. After review and discussion, Director Lawrence moved to approve the Year 5 Goals; adopt Stormwater Guidance manual chapter on public education outreach; adopt the illicit discharge detection and elimination program; complete and adopt Construction Site Runoff Control Program; and authorize posting of educational information regarding stormwater runoff. Director Gornet seconded the motion, which passed by unanimous vote.

LAKE MAINTENANCE BY LAKE MANAGEMENT

Mr. Meyer updated the Board regarding lake maintenance. He stated Lake Management observed a large population of apple snails in the area and noted they are currently working on treatment options. The Board requested an estimate of costs of potential treatment options.

MAINTENANCE OF THE WETLAND SHELVES AND MOWING OF DISTRICT FACILITIES BY YELLOWSTONE LANDSCAPE

Mr. Koehl reviewed the maintenance report, a copy of which is attached. He then discussed tree management performed in the District. After review and discussion, Director Lawrence moved to approve the maintenance report. Director Ming seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Kelly reviewed the engineer's report, a copy of which is attached, and updated the Board on the status of construction projects.

Mr. Kelly stated the District has surplus park funds available to reimburse the developer for additional completed parks projects that have not been paid. He requested authorization to begin preparation of surplus funds application and coordination with District consultants regarding the same.

Mr. Kelly discussed possible improvements and stated he will prepare a capital improvement plan for the Board's review.

There were no action items presented for the Board's consideration.

PARK MAINTENANCE

A TCA memorandum was not presented for the Board's consideration.

DEVELOPMENT IN THE DISTRICT

The Board discussed the public meeting regarding the development of tract no. 5 and it was noted a retirement community is expected to be developed in the tract.

OPERATION OF DISTRICT FACILITIES, BILLINGS, REPAIRS AND MAINTENANCE, INCLUDING REPAIRS AND MAINTENANCE TO THE DISTRICT'S SYSTEM

Mr. Perry presented and reviewed a report regarding maintenance and facility repairs performed during the previous month.

Mr. Perry stated there was a possible power surge to the control panel at pump station no. 2 which caused fuses to blow. He stated LMS was able to repair the issues immediately and the control monitor and station are fully operational.

After review and discussion, Director Gornet moved to approve the operator's report. Director Lawrence seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS, INCLUDING PAYMENT OF THE BILLS, REVIEW OF INVESTMENTS, BUDGET COMPARISON, ADOPT RESOLUTION REGARDING ANNUAL REVIEW OF INVESTMENT POLICY, AND ADOPT RESOLUTION ESTABLISHING AUTHORIZED DEPOSITORY INSTITUTIONS

The Board reviewed the bookkeeper's report, including payment of bills, and review of investments, copies of which are attached.

Discussion ensued regarding invoices from TBG Partners. It was noted the contract was terminated at the January meeting. It was reported all documents from TBG Partners have not been transferred to LJA despite repeated requests. The Board directed the bookkeeper to withhold payment until all District documents have been received.

Ms. Perry stated she may request a new Depository Pledge Agreement if she is able to find more favorable interest rates at a new bank.

Following review and discussion, Director Gornet moved to approve the bookkeeper's report, including payment of the bills. Director Lawrence seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS, INCLUDING DELINQUENT TAX COLLECTIONS, INSTALLMENT AGREEMENTS, AND PAYMENT OF TAX BILLS, AND ADOPT RESOLUTION CONCERNING EXEMPTIONS FROM TAXATION

Ms. Hebert presented and reviewed the tax assessor/collector's report for January, 2018, and the bills for payment from the tax account, a copy of which is attached. She stated 73.46% of the District's 2017 taxes have been collected to date. Ms. Hebert reviewed a delinquent list with the Board, a copy of which is attached to the tax assessor's report. After review and discussion, Director Gornet moved to approve the tax assessor/collector's report and payment of the tax bills. Director Lawrence seconded the motion, which passed by unanimous vote.

Ms. Humphries reviewed the Resolution Concerning Exemptions from Taxation. After review and discussion, Director Gornet moved to adopt the Resolution Concerning Exemptions from Taxation. Director Lawrence seconded the motion, which carried unanimously.

ATTORNEY'S REPORT

APPROVE DISTRICT INFORMATION KIT

The Board reviewed the updated District Information Kit. After review and discussion, Director Gornet moved to approve the District Information Kit as revised and direct that it be filed appropriately and retained in the District's official records. Director Ming seconded the motion, which passed unanimously.

STATUS OF FEDERAL FLOOD INSURANCE LEGISLATION, AND ATTENDANCE AT A NATIONAL LEVEE, DRAINAGE, OR FLOOD RELATED CONFERENCE

Ms. Humphries reported Fort Bend Levee Improvement District No. 2 has resigned from the Fort Bend Flood Management Association ("FBFMA"). Discussion ensued regarding the direction of the FBFMA moving forward. She stated a meeting will be held on February 9, 2018, at noon.

Ms. Humphries stated the NAFSMA conference will be held this summer in Santa Fe New Mexico. The Board concurred to authorize attendance by any interested director at the NAFSMA conference.

The Board discussed the Association of Water Board Directors summer conference in San Antonio and concurred to authorize attendance of any interested directors.

REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS REGARDING EVENTS AND ACTIVITIES ATTENDED DURING THE MONTH

There was no discussion regarding this item.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)




Secretary, Board of Directors

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