

MINUTES
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 17

July 13, 2017

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 17 (the "District") met in regular session, open to the public, on the 13th day of July, 2017, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

David Lawrence	President
NG Fook (Francis) Ming	Vice President/ Assistant Secretary
David W. Gornet	Secretary/ Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Tony Joubert of the Telfair Community Association ("TCA"); Jeff Perry of Levee Management Services, LLC ("LMS"); Christina Perry of Myrtle Cruz, Inc.; Jason Kelly of LJA Engineering & Surveying, Inc. ("LJA"); Ana Duarte of Tax Tech, Inc.; Brad Koehl of Bio Landscape and Maintenance, Inc. ("Bio"); Mac McCune of Lake Management Services, L.P.; Christine Crotwell of FirstSouthwest, a Division of Hilltop Securities ("FSW"); and Lynne B. Humphries and Nikole Cales of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the June 8, 2017, regular meeting. Following review and discussion, Director Lawrence moved to approve the minutes of June 8, 2017, regular meeting as submitted. Director Ming seconded the motion, which passed by unanimous vote.

PUBLIC COMMENTS

There were no members of the public who wished to address the Board.

UPDATE ON WEBSITE AND APPROVE POSTINGS

The Board reviewed the District's new website and discussed various items for posting.

PHASE II MS4 STORM WATER PLAN IMPLEMENTATION

There was no discussion regarding this item.

LAKE MAINTENANCE BY LAKE MANAGEMENT SERVICES, INC. ("LAKE MANAGEMENT")

The Board discussed necessary repairs to the lighting and conduit to the fountain in the Section 21 lake. After discussion, Director Lawrence moved to approve the necessary repairs in an amount to not to exceed \$3,500, with an additional 10% contingency. Director Ming seconded the motion, which passed unanimously.

Mr. McCune presented and reviewed a fountain and geyser reserve study, a copy of which is attached. No action was taken regarding this item.

Mr. McCune presented and reviewed a mid-year budget, a copy of which is attached.

MAINTENANCE OF THE WETLAND SHELVES AND MOWING OF DISTRICT FACILITIES BY YELLOWSTONE LANDSCAPE

Mr. Koehl reviewed the maintenance report, a copy of which is attached. He then discussed tree management performed in the District and updated the Board regarding the wetlands bed plantings. After review and discussion, Director Ming moved to approve the maintenance report. Director Gornet seconded the motion, which passed unanimously.

Mr. Perry stated the Fort Bend County Drainage District ("FBCDD") caused some damage to the District's levee while performing Ditch H repairs. Mr. Koehl stated he will reseed and monitor the area as necessary when the work is completed.

ENGINEERING MATTERS

Mr. Kelly reviewed the engineer's report, a copy of which is attached, and updated the Board on the status of construction projects.

Mr. Kelly updated the Board regarding a possible collaboration with the City of Sugar Land ("City") and the FBCDD regarding a possible Ditch H hike and bike trail project. He stated after reviewing the plans, he has requested the City to reroute the proposed trail so District facilities are not impacted or within close proximity to the trail. The Board requested Mr. Kelly send the City and FBCDD a letter expressing his concerns and requesting the City not proceed with construction of the trail within the District until it receives approval from the District.

Mr. Kelly updated the Board regarding Parks Bond Application No. 4 in the amount of \$2,135,000 and noted it has been declared administratively complete and is now in technical review with the Texas Commission on Environmental Quality.

Mr. Kelly requested the Board ratify approval of a repair of a stress crack on a 3" mainline in the amount of \$288.29. He noted all work was completed by Ridgewood per the District's agreement.

Director Gornet updated the Board regarding the Ditch H erosion repair and the installation of sheet piling.

The Board discussed possible policies for wall or bulkhead installation and inquired if the TCA has reviewed the deed restrictions and rules to determine if there are any neighborhood standards regarding wall or shoreline barrier installation on homeowner's property abutting lakes. Mr. Joubert stated the TCA does not have such restrictions or rules.

Mr. Kelly updated the Board regarding the preparation of a list of District ownership and maintenance responsibility as well as preparing a Capital Improvements Plan and inspection schedule.

After review and discussion, Director Lawrence moved to: (1) approve the engineer's report; (2) ratify the approval of a repair of a stress crack on a 3" mainline in the amount of \$288.29 to be completed by Ridgewood. Director Gornet seconded the motion, which passed unanimously.

RECREATIONAL FACILITIES

There was no discussion regarding this item.

PARK MAINTENANCE

The Board reviewed the July TCA memorandum, a copy of which is attached. After review and discussion, Director Lawrence moved to approve the item on the memorandum as presented. Director Gornet seconded the motion, which passed unanimously.

The Board discussed the maintenance responsibility of fencing located within the District's reserves, and Mr. Kelly stated the District is responsible for maintenance of fences on District property.

The Board discussed utilizing surplus park funds to maintain projects previously approved by the Texas Commission on Environmental Quality ("TCEQ") and requested ABHR prepare a notice letter to the TCEQ.

DEVELOPMENT IN THE DISTRICT

There was no discussion regarding this item.

AUTHORIZE ATTENDANCE AT THE ASSOCIATION OF WATER BOARD DIRECTORS WINTER CONFERENCE

The Board discussed the winter AWBD conference in Dallas, Texas, January 26, 2018 through January 28, 2018. After review and discussion, Director Gornet moved to authorize any interested directors to attend the winter AWBD conference in Dallas,

Texas, January 26, 2018 through January 28, 2018. Director Lawrence seconded the motion, which passed unanimously.

DISCUSS NAFSMA SUMMER CONFERENCE AND APPROVE REIMBURSEMENT OF ELIGIBLE EXPENSES

The Board discussed the summer NAFSMA conference. Ms. Perry confirmed expenses were submitted in accordance with the District's Travel Reimbursement Guidelines. After review and discussion, Director Lawrence moved to (1) approve reimbursement of eligible expenses from the summer NAFSMA conference; and (2) authorize any interested directors to attend the 2018 NAFSMA conference. Director Ming seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS INCLUDING PAYMENT OF BILLS AND REVIEW OF INVESTMENTS AND ADOPT 2017 FISCAL YEAR BUDGET

Ms. Perry reviewed the bookkeeper's report, including payment of bills, and review of investments, copies of which are attached. Following review and discussion, Director Gornet moved to approve the bookkeeper's report, including payment of the bills. Director Lawrence seconded the motion, which passed unanimously.

Ms. Crotwell updated the Board regarding the anticipated bond sale schedule and upcoming tax rate analysis.

TAX ASSESSMENT AND COLLECTION MATTERS, INCLUDING DELINQUENT TAX COLLECTIONS, INSTALLMENT AGREEMENTS, AND PAYMENT OF TAX BILLS

Ms. Duarte presented and reviewed the tax assessor/collector's report for June 30, 2017, and the bills for payment from the tax account, a copy of which is attached. She stated 99.63% of the District's 2016 taxes have been collected to date. Ms. Duarte reviewed a delinquent list with the Board, a copy of which is attached to the tax assessor's report. After review and discussion, Director Gornet moved to approve the tax assessor/collector's report and payment of the tax bills. Director Lawrence seconded the motion, which passed by unanimous vote.

OPERATION OF DISTRICT FACILITIES, BILLINGS, REPAIRS AND MAINTENANCE, INCLUDING REPAIRS AND MAINTENANCE TO THE DISTRICT'S SYSTEM

Mr. Perry presented and reviewed the operator's report and updated the Board regarding maintenance and facility repairs performed during the previous month. A copy of the report is attached.

The Board reviewed email correspondence from a resident requesting the District move the wildlife sign so it does not obstruct the resident's lake view. A copy of the email is attached. Mr. Perry noted the sign was not there last week. The Board

requested Mr. Perry follow up with the residents regarding the removal of the sign and relocate the sign if possible.

The Board reviewed an email from a District resident regarding the wetlands bed plantings, exposure of the homeowner's sprinkler heads and natural occurring shoreline erosion, a copy of which is attached. Discussion ensued and it was noted wetlands plantings were planted along the resident's property line, but appeared to have been mowed or treated. The Board discussed the notice letters sent to residents and the website posting on the TCA's website requesting residents not mow or treat the wetlands bed plantings. Mr. Koehl stated he will relocate some of the wetlands bed plantings that have flourished to that area during the spring in order to ensure optimal growth. The Board requested Mr. Perry contact the homeowner and notify them of the Board's intention to replant the area, request that the homeowner not mow, weed-eat or otherwise treat the area and inform the homeowner sprinkler system repairs are their responsibility.

Following review and discussion, Director Gornet moved to approve the operator's report. Director Lawrence seconded the motion, which carried unanimously.

ATTORNEY'S REPORT INCLUDING REPORT REGARDING LEGISLATIVE MATTERS

Ms. Humphries updated the Board regarding significant legislation passed during the 2017 Texas Legislative Session and discussed the upcoming special legislative session.

STATUS OF FEDERAL FLOOD INSURANCE LEGISLATION, AND ATTENDANCE AT A NATIONAL LEVEE, DRAINAGE, OR FLOOD RELATED CONFERENCE

There was no discussion regarding this item.

REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS REGARDING EVENTS AND ACTIVITIES ATTENDED DURING THE MONTH

There was no discussion regarding this item.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)




Secretary, Board of Directors

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