

MINUTES  
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 17

February 9, 2017

The Board of Directors (the "Board") of Fort Bend County Levee Improvement District No. 17 (the "District") met in regular session, open to the public, on the 9th day of February, 2017, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

David Lawrence	President
Jeff Scarborough	Vice President/ Assistant Secretary
David W. Gornet	Secretary/ Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Jimmy Thompson and Jeff Perry of Levee Management Services, LLC ("LMS"); Christina Garcia of Myrtle Cruz, Inc.; Jason Kelly of LJA Engineering & Surveying, Inc. ("LJA"); Kristy Hebert of Tax Tech, Inc.; Brad Koehl of Bio Landscape and Maintenance, Inc. ("Bio"); Christine Crotwell of FirstSouthwest, a Division of Hilltop Securities; David Beyer of Storm Water Solutions, LP ("SWS"); and Lynne B. Humphries and Nikole Cales of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the January 12, 2017, regular meeting. Following review and discussion, Director Gornet moved to approve the minutes of January 12, 2017, regular meeting as submitted. Director Lawrence seconded the motion, which passed by unanimous vote.

PUBLIC COMMENTS

There were no members of the public who wished to address the Board.

UPDATE ON EROSION REPAIR PROJECT IN DITCH H AND APPROVE PAYMENT TO FORT BEND COUNTY DRAINAGE DISTRICT ("FBCDD") FOR MATERIALS

Director Gornet updated the Board regarding the erosion repair. He stated the FBCDD is currently driving sheet piling near the levee toe to address sloughing in Ditch H. Director Gornet reported per previous discussions, the District will reimburse the FBCDD for materials and the FBCDD will pay for the cost of labor to complete the project.

## PHASE II MS4 STORM WATER PLAN IMPLEMENTATION

Mr. Beyer updated the Board on the District's SWMP. He distributed and reviewed the Year 3 annual report for the SWMP, including a summary of the Year 3 and Year 4 training and goals under the SWMP, copies of which are attached. He presented information regarding stormwater pollution, a copy of which is attached to the training and goals. He stated the information will be posted on cleanbayous.org so residents can easily access the information. Mr. Beyer began his training session with the Board and other persons in attendance. Following review and discussion, Director Gornet moved to approve the Year 3 annual SWMP report and the Year 4 goals. Director Scarborough seconded the motion, which carried unanimously.

## LAKE MAINTENANCE BY LAKE MANAGEMENT SERVICES, INC. ("LAKE MANAGEMENT")

There was no discussion regarding this item.

## MAINTENANCE OF THE WETLAND SHELVES AND MOWING OF DISTRICT FACILITIES BY YELLOWSTONE LANDSCAPE

Mr. Koehl reviewed the maintenance report, a copy of which is attached. He then discussed tree management performed in the District. After review and discussion, Director Lawrence moved to approve the maintenance report. Director Gornet seconded the motion, which passed unanimously.

## ENGINEERING MATTERS

Mr. Kelly reviewed the engineer's report, a copy of which is attached, and updated the Board on the status of construction projects.

Mr. Kelly updated the Board regarding the repairs to the pedestrian bridge.

Mr. Kelly updated the Board regarding Parks Bond Application No. 4 in the amount of \$2,135,000. Ms. Humphries presented and reviewed a Resolution Authorizing Application to the Texas Commission on Environmental Quality for Approval of Project and Bonds ("Resolution").

Mr. Kelly updated the Board regarding the fountain repair and stated he will present proposals next month.

After review and discussion, Director Gornet moved to: (1) approve the engineer's report; and (2) approve the Resolution and direct that it be filed appropriately and retained in the District's official records. Director Scarborough seconded the motion, which passed unanimously.

## RECREATIONAL FACILITIES

There was no discussion regarding this item.

## PARK MAINTENANCE

The Board reviewed examples for possible signage around the District's lakes and requested the proposed sign be sent to the Telfair Community Association for review, and that LMS can get pricing for the fabrication and installation of the signs at locations they recommend.

## DEVELOPMENT IN THE DISTRICT

There was no discussion regarding this item.

## UPDATE REGARDING REFUNDING BONDS, SERIES 2017

Ms. Crotwell updated the Board regarding the refunding bond issue and stated it resulted in an 11.26% savings. She stated the bonds are expected to close February 23, 2017.

## REVIEW DISTRICT INFORMATION KIT

The Board reviewed the updated District Information Kit. After review and discussion, Director Scarborough moved to approve the District Information Kit as revised and direct that it be filed appropriately and retained in the District's official records. Director Lawrence seconded the motion, which passed unanimously.

## DISCUSS ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") WINTER CONFERENCE, APPROVE REIMBURSEMENT OF ELIGIBLE EXPENSES, AND AUTHORIZE ATTENDANCE AT SUMMER CONFERENCE

The Board discussed the summer Association of Water Board Directors conference. After discussion, Director Lawrence moved to authorize attendance by all interested directors at the summer AWBD conference, June 22-25, 2017 in Corpus Christi, Texas. Director Gornet seconded the motion, which passed unanimously.

## FINANCIAL AND BOOKKEEPING MATTERS INCLUDING PAYMENT OF BILLS AND REVIEW OF INVESTMENTS AND ADOPT 2017 FISCAL YEAR BUDGET

Ms. Garcia reviewed the bookkeeper's report, including payment of bills, and review of investments, copies of which are attached. Following review and discussion, Director Gornet moved to approve the bookkeeper's report, including payment of the bills. Director Scarborough seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS, INCLUDING DELINQUENT TAX COLLECTIONS, INSTALLMENT AGREEMENTS, AND PAYMENT OF TAX BILLS

Ms. Hebert presented and reviewed the tax assessor/collector's report for January 31, 2017, and the bills for payment from the tax account, a copy of which is attached. She stated 75.41% of the District's 2016 taxes have been collected to date. Ms. Hebert reviewed a delinquent list with the Board, a copy of which is attached to the tax assessor's report. After review and discussion, Director Lawrence moved to approve the tax assessor/collector's report and payment of the tax bills. Director Scarborough seconded the motion, which passed by unanimous vote.

The Board reviewed a letter from the City of Sugar Land regarding the Tax Increment Reinvestment Zone No. 4, a copy of which is filed in the District's official records.

ADOPT RESOLUTION CONCERNING EXEMPTIONS FROM TAXATION

Ms. Humphries reviewed the Resolution Concerning Exemptions from Taxation. After review and discussion, Director Lawrence moved to adopt the Resolution Concerning Exemptions from Taxation, granting no exemptions for 2017. Director Gornet seconded the motion, which carried unanimously.

OPERATION OF DISTRICT FACILITIES, BILLINGS, REPAIRS AND MAINTENANCE, INCLUDING REPAIRS AND MAINTENANCE TO THE DISTRICT'S SYSTEM

Mr. Perry presented and reviewed the operator's report and updated the Board regarding maintenance and facility repairs performed during the previous month. A copy of the report is attached.

The Board discussed erosion along the banks of the Brazos River and discussed a study commissioned by Fort Bend County Levee Improvement District No. 7, a copy of which is attached. Mr. Thompson discussed repairs being performed in Sienna Plantation Levee Improvement District.

Following review and discussion, Director Gornet moved to approve the operator's report. Director Scarborough seconded the motion, which carried unanimously.

ATTORNEY'S REPORT

There was no discussion regarding this item.

STATUS OF FEDERAL FLOOD INSURANCE LEGISLATION, AND ATTENDANCE AT A NATIONAL LEVEE, DRAINAGE, OR FLOOD RELATED CONFERENCE

There was no discussion regarding this item.

REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS REGARDING  
EVENTS AND ACTIVITIES ATTENDED DURING THE MONTH

There was no discussion regarding this item.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



Secretary, Board of Directors



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